



DIRECTOR'S ORDER NUMBER ONE HUNDRED TWENTY-TWO (2025)

VIRGINIA LOTTERY'S "TEACHERS' LOUNGE MAKEOVER" PROMOTION FINAL RULES FOR OPERATION.

The Virginia Lottery's "**Teachers' Lounge Makeover Promotion Rules**" are promulgated in accordance with §§ 2.2-4002B (15) and 58.1-4006A of the *Code of Virginia* to support outstanding current Virginia K-12 public school teachers. The Promotion is effective on September 8, 2025, through October 3, 2025. These rules amplify and conform to the duly adopted Virginia Lottery regulations for the conduct of lottery games.

A copy of the Promotion Rules may be requested by sending an email to publicrecords@valottery.com. The Promotion Rules are also available for inspection and copying during normal business hours at the Virginia Lottery headquarters, 600 East Main Street, Richmond, Virginia, and at each of the Virginia Lottery offices. A copy of the Promotion Rules may also be requested by mail by writing to: FOIA Officer, Virginia Lottery, 600 East Main Street, Richmond, Virginia 23219.

This Director's Order becomes effective on September 8, 2025, and shall remain in full force and effect through the end Promotion date unless amended or rescinded by further Director's Order.

_____/s/Quan Kirk
Quan Kirk, Deputy General Counsel

____08/06/2025_____
Date



Khalid R. Jones, Executive Director

____08/21/2025_____
Date



VIRGINIA LOTTERY'S TEACHERS' LOUNGE MAKEOVER PROMOTION OFFICIAL RULES

- A. PURPOSE:** A Promotion will be conducted to support outstanding current Virginia K-12 public school teachers. With this Promotion, one (1) Prize Drawing will be conducted to award one (1) Prize to the selected school.
- B. PROMOTION PERIOD:** This Promotion will begin on September 8, 2025, and will end on October 3, 2025 ("Promotion Period"), unless amended or rescinded by further Director's Order.

C. DEFINITIONS (for purposes of this Promotion):

"Director" means the Executive Director of the Virginia Lottery, as established in Chapter 40 of Title 58.1 (§ 58.1-4000 *et seq.*) of the Code of Virginia, or any other employee(s) to whom the Executive Director's authority is lawfully delegated.

"Drawing" means a formal process of randomly selecting Entries in accordance with the Promotion Rules.

"Entrant" or "Participant" means a Person who is at least eighteen (18) years of age, who validly enters a Promotion in accordance with the Promotion Rules.

"Entry" means a method by which a Participant enters a Drawing or Promotion.

"Lottery" means the Virginia Lottery.

"Lottery Board" means the group of seven (7) people, appointed by the Governor of Virginia, with the power to adopt regulations governing the establishment and operation of the Virginia Lottery and to perform other functions that are set out in the Code of Virginia.

"Person" means a natural person and may not extend to or be applied to a corporation, company, partnership, association, or other entity or when referring to a Lottery retailer, the term as defined in § 58.1-4009 of the Code of Virginia.

"Prize" or "Prizes" means the winnings as defined in **Section G** ("Prize Description").

"Promotion" means the "added value" offer to the public.

"Promotional Entry" means an Entry into Promotions and/or other Drawings for Cash Prizes or Non-Cash Prizes as specified for each Offering.

"Promotion Rules" or "Rules" means these rules.

"Winning Entry" or "Winning Entry Form" means an eligible Promotion Entry, drawn during the established Drawing, that has passed all Lottery validation and security requirements and processes.

D. ELIGIBILITY:

1. This Promotion is open to individuals eighteen (18) years of age or older.
2. No officer, employee or Board member of the Lottery, or any officer or employee or board member of any vendor to the Lottery of Computer-generated Game or scratch game goods or services working directly on a contract with the Lottery for such goods or services, or any person residing in the same household of any such board member, officer or employee, or any person under the age of eighteen (18) years, shall be eligible to participate in this Promotion. The Lottery will not award a Prize on an Entry submitted by, for, or gifted to or transferred to anyone referenced under this **Section D**, or to the transferee of such Person.
3. Persons who are in the voluntary exclusion program, pursuant to §58.1-4015.1 of the Code of Virginia, are ineligible to participate in any Lottery promotion.

E. PROMOTION ENTRY: To participate, an individual must enter specific information via the [promotion website](#) to enter the Prize Drawing. Entries for this Promotion will be accepted only via the Internet.

F. ENTRY REQUIREMENTS:

1. This Promotion is open to Persons eighteen (18) years of age or older.
2. A Participant is eligible to enter only one (1) school name per entry. Participants may nominate different schools for the Drawing over the course of this Promotion.
3. The Lottery will not be responsible for a Promotion Entry using information that is not complete, not correct, or invalid. ~~and/or not belonging to the Person completing the Account registration.~~
4. A Participant must supply all the required information and meet any applicable/other requirements to be considered eligible for this Promotion.
5. Participants will not be able to enter the same school more than once. There is no limit for how many times a school's name can be entered in this promotion by separate Participants.

G. ENTRY PERIOD:

Drawing	Entry Period:
1	September 8, 2025 (midnight, ET) through October 3, 2025 (11:59:59 PM ET)

H. PRIZE DESCRIPTION: The following Prize will be awarded as part of this Promotion:

Drawing	Prize*	# of Prizewinners
1	Teachers' Lounge makeover valued at \$7,500	1

I. PROMOTION DRAWING: The established drawing date for this Promotion will occur on or around **October 7, 2025**.

The drawing will be conducted from all eligible Entries submitted via the Entry method and by the established Entry deadline date.

1. After the established Entry deadline date, but prior to the Drawing, all eligible Entries submitted for the Drawing will be accounted for and the information loaded into a randomizer program.
2. Representatives from the Lottery's Security, Communications and Customer Relations, and Information Technology Services departments will oversee the use of the randomizer program to select the Winning Entry and Alternate Entries for this Promotion.
3. A Winning Entry will be randomly selected. The Winning Entry drawn shall be recorded by Lottery officials. The Lottery's decision shall be final and controlling.
4. Immediately after the Prizewinning Entry is selected, three (3) alternate Entries will be selected using the same randomizer program. All alternate Prizewinners will be recorded in the order in which they were selected and will be used should any of the Prizewinner be determined ineligible.
5. After the Drawing is completed, representatives of the Lottery's Security, Communications and Customer Relations, and Information Technology Services departments will confirm that the Entry and Alternate Entries selected in the Drawing are valid.
6. In the event that a selected Entry is deemed invalid (see **Section D "Eligibility"**), the first alternate with a valid Entry will be selected as the Prizewinner. This process shall continue until a valid Winning Entry has been selected for each Prize in this Promotion. An alternate valid Entry will be selected as the Prizewinner if any selected Entry holder forfeits the Prize.

J. PRIZEWINNER PROCEDURES:

The Prizewinning School selected as the Winning Entry for this Promotion will be notified by the Lottery during a presentation at the applicable school. The Lottery will coordinate with the selected school or school designee to fulfill the prize award.

K. CANCELLATION POLICY:

Canceled Prize award: The Director may, in the Director's sole discretion, cancel the awarding of Prizes on days when conditions make fulfillment of the Prize impractical or inappropriate and may elect to conduct the Drawing or make-up Drawing and/or the awarding of the Prize at such times and dates, and pursuant to such methods, as the Director may determine, all with the Director's sole discretion. Neither the Lottery, the Director, nor any employee of the Lottery or member of the Lottery Board shall have any liability whatsoever for any such re-schedule or cancellation.

Termination of Promotion: The Director may, at any time, announce a suspension or termination of this Promotion, without advance notice and in the Director's sole discretion. Neither the Lottery, the Director, nor any employee of the Lottery or member of the Lottery Board shall have any liability whatsoever for any such suspension/termination.

L. GOVERNING LAW: By participating in this Promotion, each person agrees to comply with and abide by the Lottery laws, Lottery regulations, all final decisions of the Director of the Lottery, and these and any other applicable Rules established by the Lottery Board and/or Director of the Lottery for the conduct of this Promotion. Any dispute arising that relates to any aspect of this Promotion shall be governed by the laws of the Commonwealth of Virginia, and the venue for the determination of any such dispute shall be in the city of Richmond, Virginia.